

Donald Neidhardt Esq.

3579 Bayview Street Seaford, NY 11783

Office: 800-399-9657 Fax: 1-866-694-8523

Email: Info@NEIDHARDTLAW.COM WEB: WWW.NeidhardtLaw.com

Mortgage Modification – Preliminary Checklist

Please have all the following documents available when you meet with a representative.

- 1. TWO MOST RECENT PAY STUBS
- 2. TWO MOST RECENT BANK STATEMENTS
- 3. LAST TWO YEARS TAX RETURNS (INCLUDE COPIES OF THE 1040'S AND W-2'S)
- 4. MORTGAGE STATEMENTS FOR ALL LENDERS
- 5. CURRENT UTILITY BILL
- 6. SIGNED AND DATED HARDSHIP LETTER (Handwritten)
- 7. SIGNED AND DATED SUPPORT LETTER (from family member)
- 8. SIGNED AND DATED MONTHLY EXPENSE WORKSHEET
- 9. SIGNED AND DATED AUTHORIZATION AND RELEASE
- 10. SIGNED AND DATED DEMAND LETTER
- 11. SIGNED AND DATED BOTH 4506-T AND 4506T-EZ
- 12. COMPLETED 3 PAGE HAMP RMA FORM
- 13. DODD-FRANK CERTIFICATION
- 14. SIGNED AND DATED RETAINER AGREEMENT
- 15. RETAINER DEPOSIT CHECK MADE PAYABLE TO DONALD NEIDHARDT ESQ.
- 16. SIGNED AND DATED PRINCIPLE REDUCTION RIDER
- 17. ANY DOCUMENTS OR LETTERS YOU HAVE RECEIVED FROM YOUR LENDER IN THE PAST 4 MONTHS
- 18. Contact Information: Home #: _____
Cell #: _____ Co Cell #: _____
Work#: _____ Co Work #: _____
Email: _____ Co Email: _____
What is the best time to call? _____